

PARENT HELPERS CODE OF PRACTICE

Thank you for volunteering to help in school. Extra hands, time and expertise are invaluable in the process of education.

The staff at Dorridge Primary School value your input and hope that a long-standing partnership will develop and that you will find your time with us enjoyable and rewarding.

It is helpful if, during your initial discussions with the teacher, you advise us of your interests, hobbies and skills. This will enable us to find opportunities to utilise your strengths whenever possible.

In your role as a class helper you will have a special, privileged relationship with the class and their teacher.

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The following code of practice has been designed to ensure a smooth and happy partnership between you and school.

- Your role as a class helper carries a degree of professionalism in your relationship with staff as you may have access to information about children, which should be treated confidentially.
- Please do not discuss an individual child's progress with their parents. If asked, please refer the parent and question to the teacher who will be happy to discuss any issue with them.
- Working alongside children requires a high standard of behaviour and language, as this becomes their example to follow. Help us promote good manners when working with the class. If a child needs gentle correction then please

take that responsibility if the occasion arises and tell the teacher at the end of the lesson.

- Parent helpers who work in school on a regular basis will be asked to work in a class other than their own child's class. Help with school trips will be with your child's class.
- Parents who offer a particular skill or expertise may be asked to assist on a short term or one-off basis in any class, including their child's class.
- Whilst some tasks may seem mundane and routine, each moment you give will help the learning process.
- Staff rely on the arrangements you have made to help us and will plan pupil groups around your attendance. We really appreciate a regular commitment. However, we appreciate that problems and emergencies do occur, and if this is the case please telephone 01564 772836 to tell us that you are unable to come to school.
- In line with our safeguarding procedures we will ask that you complete a DBS form before commencing work with our pupils.

On behalf of the staff and pupils, thank you very much for the time you can give us.



PARENT HELPERS CODE OF CONDUCT